

EDYTHE CROWE
EDUCATION SUPPORT PROFESSIONAL AWARD

Edythe Crowe was a food program manager at Orchards Elementary School in Lewiston, ID for over 25 years. She was actively involved in committee work of the IEA and was instrumental in the beginning of the membership movement of the Educational Support Professional bargaining rights. The Edythe Crowe Award is awarded to honor Edythe for her involvement in encouraging classified staff to become members of the association.

Purpose: The **IEA Edythe Crowe Education Support Professional Award** recognizes the contributions of Education Support Professionals to their schools, communities, and their profession. The award is presented to a member of the IEA who demonstrates outstanding accomplishments and reflects the contributions of ESP to public education.

Award: Information about the Edythe Crowe Education Support Professional Award shall be published at least once each year. The award shall normally be limited to one award annually. Each recipient shall have been an **education support professional member of the Idaho Education Association for three years** as of the stated deadline for nomination for the award for the year. Nominations may come from the local or region level of the IEA. No more than one nominee will be accepted from any one source. The Awards Subcommittee of the IEA Board of Directors will screen all nominees and make recommendation for action to the IEA Board of Directors at its winter meeting. The award shall be given only if an acceptable nominee is selected. The award shall be given annually at the IEA Delegate Assembly. Travel including airfare, hotel up to \$70.00 and \$20.00 for food shall be allotted to one award recipient if recipient lives out of the Treasure Valley, to attend the IEA Award Ceremony at Delegate Assembly. The Award shall consist of an appropriate plaque on which the name of the recipient shall be engraved. In addition, the name shall be engraved on a perpetual plaque on display in the headquarters office of the IEA. The IEA membership dues shall be paid for one award recipient for the ensuing year.

In addition, the Edythe Crowe ESP Award recipient will become the IEA nominee for the NEA ESP of the Year Award for the year following the IEA award.

Each year, one nominee receives the ***NEA ESP of the Year Award***, which includes all-expense paid travel to the NEA Education Support Professional National Conference and a \$10,000 personal cash prize. NEA Member Benefits presents this monetary award. The winner will also be invited to attend and address the NEA Representative Assembly, attend the NEA ESP Conference, and appointed to the following year's NEA ESP of the Year selection committee. Expenses for these activities are paid for by NEA.

Application: Application for the IEA's Edythe Crowe Education Professional Award shall be made using the NEA Guidelines for the NEA Education Support Professional of the Year Award that will be tailored to reflect the IEA's submission deadline and instructions as to where and how the application should be submitted.

NOMINATION DEADLINE:
Must be received at IEA Headquarters by close of business
December 4, 2014

Nomination Procedure

**Assembly of
 NOMINATION
 PACKET:**

Nomination packages must include all of the materials listed below, in the specified order.
 Nominations that do not conform to deadlines and format specifications **will be disqualified.**

Formatting instructions: **12-point type**
 Double-Spaced
 1 inch margins all around
 Handwritten information is NOT allowed.

Data Sheet – (Limit 1 page max., 12-point type. Handwritten data sheets are not accepted.)

The Data Sheet should be marked Page 1 of your packet, and the rest numbered consecutively from there.

Nomination Letter – (Limit 5 pages maximum, 12-point type, double-spaced, one inch margins on all sides)

Nomination letter must address each of the five criteria. Please set off each area with the criteria heading to aid Selection Committee in their reading:

- 1. Professional Practice:** (Include worksite responsibilities and professional achievements the nominee has made in his/her field; include examples of leadership, creativity and innovation in making a difference for students and the school or workplace.)
- 2. Member Advocacy and Association Involvement:** (include evidence of leadership, creativity and innovation in advocating for members, for the profession and for public education; include how the nominee's involvement in NEA or its affiliates contribute to professional success; evidence that the nominee is active in member recruitment and encouraging colleagues to be more involved members.)
- 3. Community Engagement:** (include details on how the nominee is involved in promoting public education within the community through charitable projects and activities and examples of how that involvement has benefited students, families and members.)
- 4. Personal Achievement:** (include a description of the nominee's personal and/or professional goals; what they have done or are doing to meet these goals; how his/her growth and goals benefit students, members and/or the community; what advice they would give to a colleague entering the profession.)
- 5. Enhancement of ESP Image:** (include details of how the nominee's activities have enhanced the image of Educational Support Professionals at the worksite, in the Association and in the community.)

Résumé - (Limit 1 pages max., 12-point type, double-spaced, one inch margins on all sides) Provide brief bullets of the nominees' work and professional experiences, which may include:

- Professional Positions held
- Education
- Association Positions
- Other Organizations' Positions
- Honors/Achievements

Nominee Statement - (Limit 2 pages maximum, 12-point type, double-spaced, one inch margins on all sides)

Give specific examples of achievement in each of the five criteria areas:

- Professional Practice
- Member Advocacy and Association Involvement
- Community Engagement
- Personal Achievement
- Enhancement of ESP image

Letters of Endorsement - (Up To 3 letters) Nominee's **may** include up to three letters of endorsement. Letters should be from those who know the nominee well such as association leaders, colleagues, current or former students, parents, community members, etc. Letters must note how long the writer has known the nominee and in what capacity the writer is able to comment on the nominee's professional, association or community work.

SUBMISSION GUIDELINES:

1. **Number the pages** of the entire package consecutively, starting with the Data Sheet.
2. Do **NOT** staple or permanently bind the materials. Paper clips are acceptable.
3. Do **NOT** include covers, decorative packaging, pictures, photographs, clippings, etc.
4. Include **ONLY** the materials requested in these guidelines.
5. **The complete nomination package must be received at IEA no later than close of business on January 16, 2014.** Submissions by fax or e-mail are **NOT** permitted.

Send your nomination package to:

Penni Cyr, President
Idaho Education Association
P.O. Box 2638
Boise, ID 83701

Questions:

Call Penni Cyr at 208-954-5802

E-mail: pcyr@idahoea.org